



APPLICATION FORM WORKING VISIT SPONSORSHIP PROGRAMME

- Application Form should be completed by an inviting institution in the Member States.
- Kindly read the attached instructions before completing the Form.
- Completed Application Form along with necessary enclosures should be sent to the following address:

Science Directorate
Islamic Educational, Scientific and Cultural Organization
-ISESCO-
Avenue Attine, Hay Riad, Rabat – Kingdom of Morocco
P.O. Box 2275 – Postal code 10104
Tel. : (212 37) 71 52 94/71 53 05/77 24 33/71 32 66/7132 67
Fax : (212 37) 77 20 58/77 74 59/71 53 21
E-mail : science@isesco.org.ma / cid@isesco.org.ma
URL : <http://www.isesco.org.ma>

Instruction to the Host Institute

In order to support the universities and research institutions to benefit from the expertise of international scientists and technologists, the Islamic Educational, Scientific and Cultural Organization (ISESCO) sponsors their working visits to deliver short lectures and to provide guidelines in the needy Member States. The main objectives of this programme are to support the process of capacity-building in scientific and technological research and facilitate cooperation and interaction among the scientists and research institutions in the Islamic countries.

The support is provided through ISESCO's National Points of contacts (NPCs) in the Member States to cover the cost of travel (economy class air fare of most economic round trip), boarding and lodging of the invited scientist. The host institution is expected to cover other local expenses (i.e. local travel, reception, etc.) and to make necessary arrangements in this regard. The maximum limit of the amount provided under the Working Visit Sponsorship Programme is US\$ 2,500. Since a limited number of grants are available, timely submission of the applications through the National Points of Contact (NPCs) in the Member States is required. The successful institutes will be notified within a short period after the deadline. Working visits under the already planned visit for conference or other purposed are not considered. Priority is given to research institutions in the least developed countries.

Application Forms should be clearly written (preferably typewritten), signed by the applicant institute and endorsed by the NPCs in the Member States. Requests sent directly by E-mail are not considered. Applications should be complete in all respects and related documents e.g. Curriculum Vitae of the visiting scientist, acceptance of his participation, dates of the visit etc. should be enclose with the application.

The invited scientists are required to submit comprehensive reports to the host institutions, including recommendations/suggestions, on completion of their visits. The host institutions are required to submit the complete report of the working visits of the scientists to ISESCO.

Application Form

1. Name of the host institution
Address:
.....
Phone n° Fax n° E-mail
2. Main research activities of the host institution
.....
.....
3. Selected area for which advice (or lecture) is required
.....
4. Details of the programme prepared
5. Name of the visiting scientist
Present position
Address
.....
Phone n° Fax n° E-mail
Date of birth Nationality
Major field of specialization
(please attach a complete copy of Curriculum Vitae of the invited scientist)
6. Proposed dates of visit (total days) from to
7. Cost of the economy class air travel (in US\$)
8. Route of travel
9. Full name of the head of the host institute
Signature of the head of the host institute Place and date
10. Signature of the National Point of Contact of ISESCO.